

GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
Minutes
December 8, 2014 - 5:15 p.m.
Jr.-Sr. High School - General Brown Room

Regular Meeting

The meeting was called to order at 5:15 p.m. by President West followed by the Pledge of Allegiance.

Members Present: Jeffrey West, President; Daniel Dupee II, Vice President; Sandra Young Klindt; Jamie Lee; Cathy Pitkin and Michael Ward

Members Absent: Brien Spooner

Others Present: Cammy J. Morrison, Superintendent of Schools; Lisa Smith, Executive Director of Administrative Services; Gary Grimm, Transportation Supervisor/Operations Manager; Joseph O'Donnell, Junior High School Principal/Athletic Director; David Ramie, Dexter Elementary Principal; Debra Bennett, District Clerk; Cindy Fusco, GBTA President; Renee Stano, GBSRP President; Members of the staff and community

**REGULAR MEETING
CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Sandra Young Klindt, and seconded by Daniel Dupee II - Motion is approved 6-0.

1. Approval of Minutes:
 - November 3, 2014 - Regular Meeting
 - November 10, 2014 - Special Meeting

2. Approval of Buildings and Grounds requests:
 - None

3. Conferences and Workshops:
 - Tina Heckman - JLSBA Workshop "Increasing the Pool of Administrative Talent: Succession Planning Done Right" - JLBOCES - November 5, 2014
 - Donna Keefer - Data Warehouse Management Workshop - JLBOCES - November 12, 2014
 - Deanna Gullquist - Data Warehouse Management Workshop - JLBOCES - November 12, 2014
 - Kelly Cantwell - Creating a Differentiated Responsive Classroom - JLBOCES - November 17, 2014
 - Stephanie Doney - Effectively Utilizing the Assessments w/in ELA Modules - JLBOCES - November 21, 2014
 - Deanna Gullquist - 2014 NYSCATE Conference - Rochester, NY - November 22-25, 2014
 - Jennifer Augliano - School Counselor Meeting - JLBOCES - November 24, 2014
 - Bridget Grimm - School Counselor Meeting - JLBOCES - November 24, 2014
 - Jennifer Nelson - Focused Review RTTT - GB Room JSHS - November 25, December 8 & 19, 2014
 - Kristi Bice - Finance Manager User Group - JLBOCES - December 2, 2014
 - Rebecca Flath - Finance Manager User Group - JLBOCES - December 2, 2014
 - Tina Heckman - JLSBA Legislative Breakfast - Case Middle School - December 5, 2014
 - Trinia Bartlett - Bridging the Gaps in Common Core Math - JLBOCES - December 5, 2014
 - Stephanie Doney - Bridging the Gaps in Common Core Math - JLBOCES - December 5, 2014
 - Susan Menapace - Bridging the Gaps in Common Core Math - JLBOCES - December 5, 2014
 - Nancy Hardwick - Effective Classroom Strategies to Increase Instructional Time - JLBOCES - December 5, 2014
 - Jennifer Nelson - Effective Classroom Strategies to Increase Instructional Time - JLBOCES - December 5, 2014
 - Melissa Ruscio - Effective Classroom Strategies to Increase Instructional Time - JLBOCES - December 5, 2014
 - Casey Nicol - Jeff-Lewis Assoc. for Counseling Development Meeting - Ft. Drum Commons - December 5, 2014
 - Jennifer Augliano - Jeff-Lewis Assoc. for Counseling Development Meeting - Ft. Drum Commons - December 5, 2014
 - Bridget Grimm - Jeff-Lewis Assoc. for Counseling Development Meeting - Ft. Drum Commons - December 5, 2014
 - Jillian Goodrich - Effective Classroom Strategies to Increase Instructional Time - JLBOCES - December 5 & 8, 2014
 - Elizabeth Lavoie - Effective Classroom Strategies to Increase Instructional Time - JLBOCES - December 5 & 8, 2014
 - Tricia Nortz - Achieving the Common Core through Close Reading - JLBOCES - December 8, 2014
 - Lorraine Comins - Achieving the Common Core through Close Reading - JLBOCES - December 8, 2014
 - Marti McIntosh - PreK Intro to Core Knowledge ELA Domains - JLBOCES - December 12, 2014
 - Dan Mincer - Validity and Reliability - JLBOCES - December 16, 2014
 - Jennifer Nelson - Validity and Reliability - JLBOCES - December 16, 2014
 - Melissa Ruscio - Validity and Reliability - JLBOCES - December 16, 2014
 - Jennifer Nelson - Science RAD - JLBOCES - December 18, 2014
 - Melissa Ruscio - Science RAD - JLBOCES - December 18, 2014
 - Tina Heckman - VAP Grant e-Learning Mentor Workshop - JLBOCES - December 9, 2014

4. Approval of Financial Reports: October
 - Appropriation Report - All Funds
 - Revenue Report - All Funds
 - Treasurer's Cash Reports
 - Claims Auditor Monthly Reports
 - General Fund Warrant "A"
 - Federal Fund Warrant "B"
 - Food Service Warrant "C"
 - Trust & Agency Warrant "T"
 - Extra-Curricular Activity Fund

REGULAR AGENDA

Other Discussion and Action

1. Public Comments - No requests
2. Ongoing Agenda Items:
 - Recommended Policy Updates: 1st Reading:
 - ❖ #1650 - *Submission of Questions and Propositions At the Annual Election and Special District Meetings*
 - ❖ #5672 - *Information Security Breach and Notification*
 - ❖ #7320 - *Alcohol, Tobacco, Drugs and Other Substances*
 - ❖ #7530 - *Child Abuse and Maltreatment*
 - ❖ #6460 - *Jury Duty*
 - ❖ #7570 - *Supervision of Students*
 - ❖ #7642 - *Extended School Year Services and/or Programs*
 - ❖ #5530 - *Cash in School Buildings*
 - Academic Presentations:
 - ❖ Grade 8 Math - Mr. O'Donnell and Mrs. Clough
 - ❖ Revised Strategic Action Plan Presentation (Presentation postponed until the January 12, 2015 Board of Education meeting.)
3. Board Action - Adoption of the Revised Strategic Action Plan
Motion for adoption by Michael Ward, seconded by Jamie Lee, with motion approved 6-0.
4. Board Information - Payment in lieu of taxes (friendship payment): Brown Park Housing Corporation - \$400
5. Board Information - 1st Quarter Marking Period Data
6. Board Action - Approval of New York State School Boards Association membership dues for the period January 1 - December 31, 2015 in the amount of \$6752 (prior year \$6617).
Motion for approval by Sandra Klindt, seconded by Michael Ward, with motion approved 6-0.
7. Board Action - Acceptance of donation in the amount of \$9,894.75 from GB Booster Club for the support of the winter JV sports program.
Motion for approval by Daniel Dupee, seconded by Sandra Klindt, with motion approved 6-0.
8. Board Action - Approval of Class/Club Advisors for the 2014-2015 school year as listed:
Motion for approval by Sandra Klindt, seconded by Jamie Lee, with motion approved 6-0.

Club/Class	Advisor
Class of 2015	Dan Mincer
Class of 2015	Lisa Scully
Class of 2016	Brian Nortz
Class of 2016	Kristy Makuch
Class of 2017	Ellen Sheen
Class of 2017	Samantha Streiff
Class of 2018	Donna Keefer
Class of 2018	Jon Murphy
Class of 2018	Sue Menapace

Minutes Continued - December 8, 2014

Class of 2019	Melissa Ruscio
Class of 2019	Jannell Pickeral
Class of 2020	TBD
Class of 2020	TBD
Jr. Honor Society	Lisa Kessler
Jr. Honor Society	Sue Menapace
Sr. Honor Society	Carrie LaSage
Sr. Honor Society	Nancy Hardwick
International Club	Amy O'Riley
International Club	Jannell Pickeral
Key Club	Samantha Streiff
Key Club	Dan Mincer
Library Club	NONE
Performing Arts	Frances Seymour
Performing Arts	Corrine (Dartnell) Willis
Physics/Calculus Club	Susan Menapace
Physics/Calculus Club	Erin Smith
Recycling Club	Jennifer Nelson
SADD	Kathryn Durand
Student Council	Michelle Lamon
Student Council	Brian Nortz
Whiz Quiz	William Covey
Yearbook	Casilda Peckham
Cheerleading	Shellie Miner Beth Todd Jennalee Price

9. Board Action - Approval of *Substitute Non-Instructional Personnel-Item #10E*, as continued from the Organizational Meeting held July 1, 2014: Substitute Food Service Helper: Carlie Parody
Motion for approval by Michael Ward, seconded by Sandra Klindt, with motion approved 6-0.
10. Board Action - Approval of the 2015-2016 Spending Plan Timeline
Motion for approval by Sandra Klindt, seconded by Jamie Lee, with motion approved 6-0.
11. Board Action - Approval of the updated Long Range Financial Plan
Motion for approval by Daniel Dupee, seconded by Sandra Klindt, with motion approved 6-0.
12. Board Action - **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve the TRANE Energy Performance Contract as attached.
Motion for approval by Jamie Lee, seconded by Michael Ward, with motion approved 6-0.
13. Board Action - Approval of Committee on Special Education Reports
Motion for approval by Daniel Dupee, seconded by Sandra Klindt, with motion approved 6-0.

ADMINISTRATIVE REPORTS - For information only

14. Operations Report
15. Jr.-Sr. High School Principal Reports
16. Elementary Principal Reports
17. Curriculum Coordinator Report
18. School Business Official Report
19. Superintendent Report

CORRESPONDENCE AND COMMUNICATIONS - For information only

- 20. Correspondence Log
- 21. Calendar of Events

ITEMS FOR NEXT MEETING Monday, January 12, 2015 - Brownville-Glen Park Elementary School

- 22. 2nd Reading of Policies Under Review / Strategic Action Plan presentation

RECOMMENDATIONS AND ACTION

- 23. Personnel Changes as listed:

A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Michael Ward, and seconded by Cathy Pitkin.
Motion is approved 6-0.

(A) Retirements:

Elizabeth Kellar - Food Service Helper - effective June 26, 2015
Valerie M. Halpin - Elementary teacher - effective June 30, 2015

(B) Resignations:

Gregory Burns - Teacher Assistant - effective November 14, 2014
Michelle Gaffney - 7-Hour General Aide - effective November 20, 2014
Emily LaClair - 4-Hour Aide - effective November 21, 2014

(C) Appointments including coaches:

Renee Stano - Substitute Nurse - rate of pay per contract - effective December 9, 2014
Emily LaClair - 7-Hour General Aide - Step 1 \$11,828 annual salary - effective November 22, 2014
Jeffrey J. Timerman - Substitute Teacher - \$75 per day and Substitute Aide - \$9.39 per hour - effective December 9, 2014
Heather E. Miner - Substitute Teacher - Certified \$85 per day - effective December 9, 2014
Samuel Kroeger - Substitute Bus Driver - \$14.06 per hour - effective December 9, 2014
Brean Black - 4-Hour Food Service Helper - Step 1 \$6256 annually - effective December 9, 2014

Winter Coaches - Unpaid:

Joe Bush - Wrestling*
Jon Murphy - Wrestling*

Coaches have the following (as mandated by NYSED):

- Possesses Teaching Certificate and First Aid-CPR and Concussion / Fingerprint Clearance*

- 24. Upon the recommendation of the Superintendent of Schools – WHEREAS, the Jefferson-Lewis BOCES on behalf of General Brown Central School District has promptly submitted to SED two sets of the following prospective employees fingerprints for employment and the signed Consent Form, along with a request for clearance. These employees have received FINAL CLEARANCE from SED:

- **Jeffrey J. Timerman** - Substitute Teacher
- **Heather E. Miner** - Substitute Teacher

Motion for approval by Daniel Dupee, seconded by Sandra Klindt, with motion approved 6-0.

Executive Session:

A motion is requested to enter executive session for the discussion of the performance history of a particular individual. Motion for approval by Sandra Klindt, seconded by Jamie Lee, with motion approved 6-0. Time entered: 5:42 p.m.

Return to Open Session:

A motion is requested to adjourn the executive session and reconvene the regular meeting.

Motion for approval by Daniel Dupee, seconded by Cathy Pitkin, with motion approved 6-0. Time adjourned: 6:39 p.m.

Motion for Adjournment:

There being no further business or discussion, a motion is requested adjourn the regular meeting.

Motion for approval by Daniel Dupee, seconded by Cathy Pitkin, with motion approved 6-0. Time adjourned: 6:39 p.m.

Attachments: TRANE Energy Performance Contract

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated December 8, 2014